



# Southern Lehigh School District

## Board of School Directors Meeting

October 24, 2011

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:40 p.m. on the above date (October 24, 2011) at Lehigh Career and Technical Institute, Schnecksville, PA.

PRESENT: Eddinger, Dimmig, Gunkle, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: Hayes

OTHERS: Liberati, Christman, Melber, Millman, Bartholomew, Kennedy, Engler, Bergey, Jordan, Covelle, Donahue, McGinty, Mickley, Peterson (Patch.com), and approximately one other member of the community.

### **OPENING PROCEDURES**

Mr. Eddinger led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### **APPROVAL OF MINUTES**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the minutes of the October 10, 2011 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**

**ABSENT: Hayes**

### **VISITORS**

### **CONSENT AGENDA**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the **CONSENT AGENDA** items as follows -

Approve the bills dated October 24, 2011 showing paid bills in the amount of \$493,134.57 and bills to be paid in the amount of \$558,864.00 for a total amount of \$1,051,998.57 for the General Fund, and bills to be paid in the amount of \$55,721.88 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$1,997.50 for the Construction Fund;

Approve the Treasurer's Report and Investment Report for the month of September, 2011;

Approve the following student teacher placements-

Ines Echevarria, Elementary Education, Cedar Crest College, with *Alison Scanlon*, Hopewell Elementary School from October 19, 2011 to December 9, 2011

Tracy Hammond, Elementary Education, with *Angela Fulmer*, Cedar Crest College, from October 19, 2011 to December 9, 2011;

Approve the following substitute teachers for the 2011-2012 school year-

Nancy Hahn, Elementary

Ian Lande, Social Studies, Communications 7-12, English 7-12

Christie Schlaner, Biology and General Science

Diane Talaber Kepner, Biology

Zachary Zuber, Elementary;

Accept the resignation of the following staff-

Cynthia Llewellyn, Part-time Cafeteria Monitor, Southern Lehigh Intermediate School, effective October 20, 2011.

Katie Sawyer, 1:1 Instructional Assistant, Southern Lehigh Middle School, effective October 6, 2011;

Approve the following substitute staff for the 2011-2012 school year-

Christopher Beamer, Substitute Custodian, at an hourly rate of \$13.61

Veronica DeBlois, Substitute Instructional Assistant, at an hourly rate of \$15.31

Lynn Glueck, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Nancy Hahn, Substitute Instructional Assistant, at an hourly rate of \$15.31.

Scott Knoll, Substitute Custodian, at an hourly rate of \$13.61

Andrew Michael, Substitute Custodian, at an hourly rate of \$13.61

Zachary Zuber, Substitute Instructional Assistant, at an hourly rate of \$15.31;

Accept the retirement of James Snell, Director of Business and Personnel Services, effective October 25, 2011. Mr. Snell has been employed by Southern Lehigh School District for 34 years;

Approve the following mentors at a stipend not to exceed \$700 for the 2011-2012 school year-

Megan Dellegrotti, as a mentor for *Harold Fairclough*

Holly Walker, as a mentor for *Kimberly Halloran*;

Approve approval of the following coach and stipend for the 2011-2012 school year-

<u>Reik Foust</u>	Assistant Swimming	\$1,411**
-------------------	--------------------	-----------

\*\* Amount represents 1/3 split stipend with Matthew Goldsmith;

Approve the change of the stipend amount approved at the September 26, 2011 Board meeting for Matthew Goldsmith from \$4,233 to \$2,822\*\*.

\*\* Amount represents 2/3 split stipend with Reik Foust;

Approve the following Extracurricular Activity Advisors for the 2011-2012 school year-

<u>Brett Assise</u>	Middle School Student Senate	\$674.50**
<u>Ronnette Mays</u>	Middle School Student Senate	\$674.50**
<i>** Shared position and \$1,349 stipend</i>		
<u>Nancy Beitler</u>	Middle School Orchestra	\$1,271
<u>Tina Lebrecht</u>	Middle School Choral Music	\$2,033;

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Hayes**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Dr. Donahue, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School and the elementary schools.

#### High School report –

- Dig Pink: \$8,500 dollars was raised to donate to the "Sideout Foundation" this year. The 4 year total raised is \$30,000 dollars.
- The 11<sup>th</sup> Grade Sports Medicine Health class visited Orthopedic Associates of Allentown recently. Students were able to tour almost every department in the building from Business, to Physical Therapy, Diagnostics, varied specialists, Occupational Therapy, and Velocity. The feedback from students was overwhelmingly positive and due to this, OAA is looking to partner with other schools as well.
- Those students that did not score proficient on the PSSA Writing, Reading, Math and/or Science tests will be given the opportunity this week to retake the tests in order to improve their score.
- To date more than 10 teachers have volunteered to be part of the pilot program with the Walkthrough Supervision process.
- HS Guidance Department has posted College Information on the District's website and sent several BlackBoard Connect messages regarding the upcoming College Info Night on Nov. 3.
- 10/28/11 Photo Retakes
- 11/4/11 Graduation Announcement Meeting
- 10/18/11 – 9th grade students viewed the ESU performance of "Sold" based on Julius Lester's book Day of Tears
- CDT Testing is ongoing – Currently testing Biology and will be testing Literature at the end of the week

Middle School report –

- 10/14/11 The Fall Ball
- 10/2011 Photo retakes
- 10/21/11 MS/HS Band Night
- 11/1/11 PTG Meeting
- 11/3/11 Instrumental Concert
- 11/4/11 Fall Pep Rally
- 11/15-18/11 Parent-Teacher Conferences
- PEAK Activities:
  - Outdoor Flag Football 11/1, 11/7 & 11/9
  - Cardio Room Exercise sessions: 12 times during November and December
  - Indoor Soccer: 10/31, 11/2, 11/8
  - Chinese Cultural Experience: 12/1
  - Gingerbread Houses: 12/7
  - Ice-Skating: TBD

Intermediate School report –

- State representative Justin Simmons visited SLIS on 10/13/11. Rep. Justin Simmons is a Southern Lehigh High School graduate and currently serves on the PA House Education Committee. 4<sup>th</sup> grade teacher Mrs. Sonya Dill arranged for Rep. Simmons to meet with all 4<sup>th</sup> grade classes as an additional component of our 4<sup>th</sup> grade Harrisburg field trip experience. Rep. Simmons will also meet with students when they visit Harrisburg.
- SLIS PTG held its annual fall festival/Hallo-Palooza. The event was well attended and a fun night for parents, as well as students.
- The end of first marking period is 11/2/11.
- Parent visitation day is 11/3/11.

Elementary schools –

- K-3 grade level meetings were held on 10/18/11 and 10/21/11 to collaborate on progress with the new Envisions Math program and the new elementary report card
- K-6 technology facilitators will meet 10/28/11 with Michael Kuhn from Compass Learning for further updates and training

- 11/4/11 In-Service afternoon will be used for data team meetings
- Elementary Parent Visitation Day will be held on 11/1/11.
- Assemblies and special events:
  - Lower Milford Fire Dept. presented fire safety programs on 10/15/11
  - Lower Milford PTA's Fall Festival will be held on the evening of 10/27/11.
  - Liberty Bell had a Fall Festival last Friday.
  - Elementary Halloween parades will be on 10/28/11 at 2:00
  - Hopewell will have a "Be a Peacemaker" assembly on 11/3/11

## **BUSINESS AND FINANCE**

### **SUPPORT SERVICES**

### **PERSONNEL**

### **REPORTS**

#### **Facilities Committee**

Mr. Miracle reported the following from October's committee meeting –

- High School Tennis Court Project continues, but completion delayed due to rain. Final topcoat expected in early spring. Students continue to practice at DeSales.
- Finalization of Camp Meeting Road run-off issues.
- High School-HVAC/Cardio-Tech-Advertising for bids.
- MS Chiller in need of repairs.
- Intermediate School-Driveway, raised sidewalk issues continue to be a challenge.
- Discussion on utilization of former MS Metal Shop space.
- Central Office-Engineering cost study by Barry Isett Engineering planned and committee will report back to the Board.
- Air quality checks for all buildings indicate no problems.

#### **Superintendent's Report**

Mr. Liberati reported that all District schools received a letter of congratulation from PDE for making AYP for 2011.

An article written by Mr. Richard Colelli, Technology Education teacher was published in the October 2011 issue of *Technology and Engineering Teacher*. The article describes the path to his recent attainment of National Board Certification.

**OLD BUSINESS**

The ballots for the Lehigh Carbon Community College trustee-at-large seat were distributed to Board members. Ballots were collected by the Board Secretary and will be submitted to the college no later than noon on Monday, October 31, 2011.

**NEW BUSINESS**

**MOVED BY Gunkle and 2ND BY Miracle** to table the following new policy for a first reading:

Policy #123.1                      Programs: *Management of Athletes with Concussions/Return to Play*

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: Hayes**

**MOVED BY Stelts and 2ND BY Miracle** to approve the following revised policy for a first reading-

Policy #303.2                      Administrative Employees: *Nepotism*  
Policy #403.2                      Professional Employees: *Nepotism*  
Policy #503.2                      Classified Employees: *Nepotism*

There was Board discussion.

**VOICE VOTE: "YES" – Eddinger, Dimmig, McLoughlin, Miracle, Mohr, Quigley, Stelts – Motion Carried**  
**"NO" - Gunkle**  
**ABSENT: Hayes**

The Board had discussion regarding the fact that Mr. Hayes, current Vice-President is unable to serve as President due to commitments. The Board will need to decide on a President before the December 5, 2011 Board reorganization meeting.

**COMMUNICATIONS**

Mr. Eddinger acknowledged receipt of a formal notification of retirement letter from James Snell, Director of Business and Personnel Services. On behalf of the Board, Mr. Eddinger thanked Mr. Snell for his dedication during his 34 years of service with the District.

**FOR INFORMATION ONLY**

**VISITORS**

No visitors.

The Board took a brief recess at 8:24 p.m.

The Board met in executive session at 8:30 p.m.

The meeting reconvened at 9:50 p.m.

**ADJOURNMENT**

**MOVED BY** McLoughlin and **2<sup>ND</sup> BY** Miracle to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**

**ABSENT: Hayes**

The meeting was adjourned at 9:50 p.m.

**ATTEST:** \_\_\_\_\_ Board Secretary